







# Viewing a Submission

#### **Tutorials**

Tutorials to provide assistance with functionality included within **myconneCT** 

- > How do I create a username?
- > How do I file a Sales Tax return?
- > More Tutorials

#### File 1099-MISC

Submit bulk file for 1099-MISC and associated CT-1096.

- > File 1099-MISC/CT-1096
- > Find a Submission

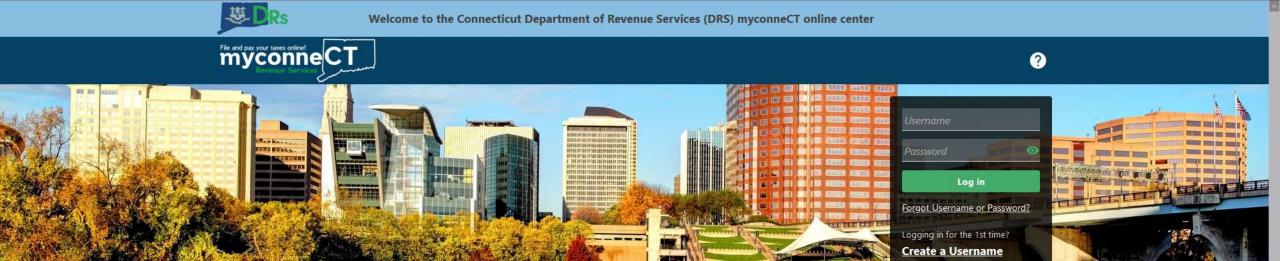
#### **Additional Links**

Navigate to other relevant DRS Sites

- New Business/Need a CT Registration Number?
- > TSC Homepage

DRS Home CT.gov Home Feedback/Questions

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The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

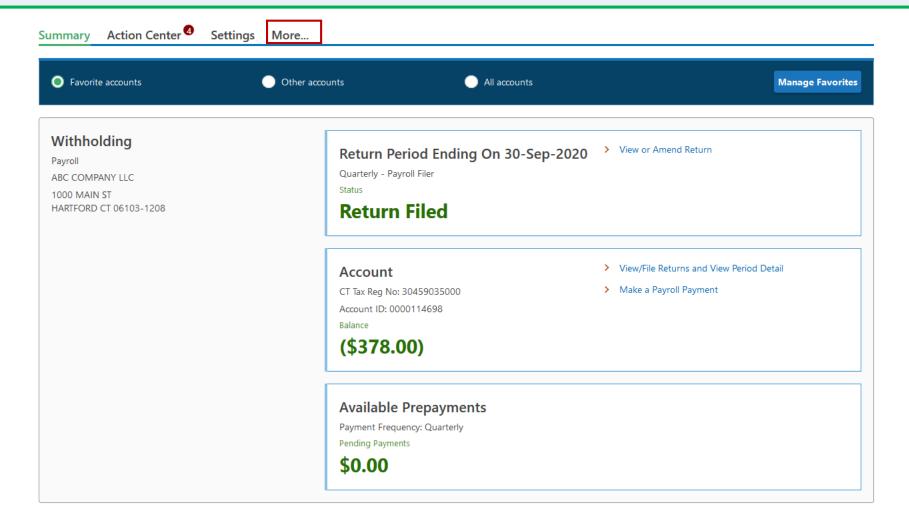






Once you are logged in to myconneCT, the Summary page is displayed.

You can access submitted items, such as returns and payments, from the More... menu.











Not seeing what you're looking for? Click the 'More...' tab for other options such as updating names, addresses, and viewing correspondence.

## Locate the **Submissions** group and click the **Search Submissions** hyperlink.

Summary Action Center 4

Settings More...



#### Submissions

Submissions are items you have submitted online for processing. Common examples include returns and payments.

- > Search Submissions
- > Manage Payments & Returns



#### **Taxpayer Updates**

Update my taxpayer information.

- > Manage Names & Addresses
- > Close Accounts



#### Correspondence

View electronic messages or letters I've received from the agency.

- View Letters
- View Messages
- > Send a Message



#### File 1099-MISC

Submit bulk file for 1099-MISC and associated CT-1096.

> File 1099-MISC/CT-1096



#### Access

Manage access of accounts I have access to.

- View Access
- Manage Access







< ABC COMPANY LLC

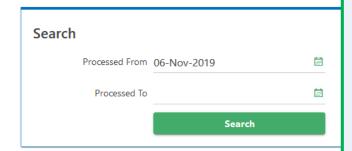
#### Submissions

Submissions are items you can submit online for processing. Common examples include returns and payments.

ABC COMPANY LLC 30459035000

Processed submissions older than 12 months can be found using the search.

#### Processed



### You can view both pending and processed submissions:

- Pending: Submitted by you, but not processed by the agency
- Processed: Submitted by you and also processed by the agency

In this example, there are no pending submissions.

#### **Submissions**

Date	Title	Account	ID	Period
31-Oct-2020	CT-941 Reconciliation of Withholding	Withholding	30459035000	30-Sep-2020
26-Oct-2020	Direct Payment for \$2,000.00	Withholding	30459035000	30-Sep-2020

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31-Oct-2020

26-Oct-2020

CT-941 Reconciliation of Withholding

Direct Payment for \$2,000.00







< ABC COMPANY LLC

#### Submissions Submissions are items you can submit online for processing. Common examples include returns and payments. ABC COMPANY LLC Processed submissions older than 12 months can be found using the search. 30459035000 Processed Search Processed From 06-Nov-2019 Processed To Search **Submissions** Filter Date ID Title Account Period

To view a submission, click the hyperlink for the submission you would like to view.

30459035000

30459035000

30-Sep-2020

30-Sep-2020

Withholding

Withholding









< Submissions

#### CT-941 Reconciliation of Withholding

30-Sep-2020 Withholding 30459035000 ABC COMPANY LLC

#### Processed

Confirmation # 0-000-051-696 Processed 31-Oct-2020 11:37:22

**\$0.00** Amount Due

Here you can see the details of a CT-941 Reconciliation of Withholding return. Use the **Previous** and **Next** buttons to view the different steps of the return.

> Print





Step 1: Line Items Ste

Step 2: Line Item Summary

Declaration

This return is late and may be subject to Penalty and Interest charges. The estimated Penalty and Interest amounts have been estimated based on the full amount of tax due being paid with this filing.

## Return Line Items

1. Gross wages37,500.002. Gross Connecticut wages37,500.003. Connecticut tax withheld1,622.004. Credit from prior quarter0.005. Payments made this quarter2,000.00

. Net tax due (or credit) (Line 6 subtracted from line 3)

Total payments (Sum of lines 4 and 5)

< Previous

Next

2,000.00

-378.00







< Previous

Next

Print



< Submissions

#### CT-941 Reconciliation of Withholding

30-Sep-2020 Withholding 30459035000

ABC COMPANY LLC

#### Processed

Confirmation # 0-000-051-696

Processed 31-Oct-2020 11:37:22

\$0.00

Amount Due

02-Nov-2020

Due Date

If you wish to print the details of the return for your personal records, click the **Print** hyperlink. Then use the tools in your browser.

This return is late and may be subject to Penalty and Interest charges. The estimated Penalty and Interest amounts have been estimated based on the full amount of tax due being paid with this filling.

Return Line Items				
	1.	Gross wages	37,500.00	
	2.	Gross Connecticut wages	37,500.00	
	3.	Connecticut tax withheld	1,622.00	
	4.	Credit from prior quarter	0.00	
	5.	Payments made this quarter	2,000.00	
	6.	Total payments (Sum of lines 4 and 5)	2,000.00	
	7.	Net tax due (or credit) (Line 6 subtracted from line 3)	-378.00	









## Click here for more tutorials!

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